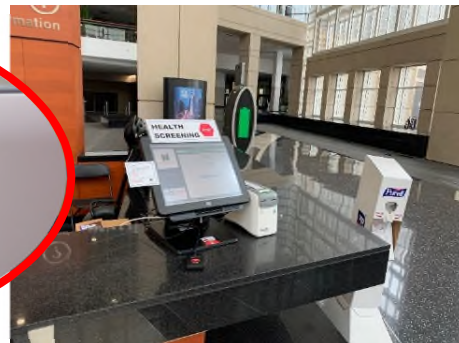
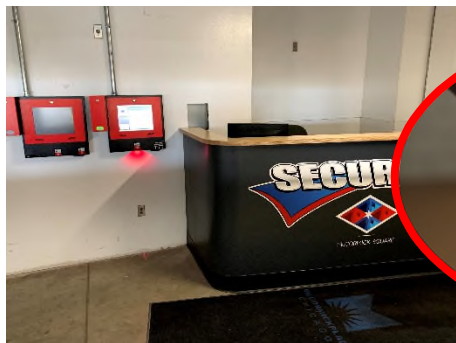


McCORMICK PLACE B.E.E.P. – EVENT CONTRACTORS & VENDORS



The B.E.E.P program is in full time operation at McCormick Place and Wintrust Arena. Represented labor and event contractors will enter the building through designated points. Cleared workers will then receive a one-day wristband that indicates they are part of that day's crew. This wristband must be worn on the wrist, no exceptions.



To assist in the checking in process, fully registered individuals may use their Driver's License/State ID or a McCormick Place B.E.E.P. Card at one of our designated Check-In locations.

Event Contractors or Vendor managers must ensure that their employees are registered in our Check-In System prior to entering McCormick Place campus.

GREATER THAN 2 BUSINESS DAYS ADVANCE NOTICE

1. Fill out Event Contractor / Vendor form

First Name	MI	Last Name	Driver's License / State ID #	Event License / Name	Cell Phone No.
John	F	Smith	4223-4624-7789	11/19/18	312-555-1234
Tiffany		Jones	4223-5678-7777	11/19/18	312-555-4567
David		Smith	4223-5678-7777	11/19/18	312-555-8901
Steve		Johnson	4224-4321-5432	11/19/18	312-555-9876
Samuel		King	4224-5678-9012	11/19/18	312-555-1234
Michael		Williams	4224-9876-5432	11/19/18	789-456-7890
David		Smith	4457-3210-9876	11/19/18	888-557-9999

2. Submit Picture



3. Card Pick-up/Distribution



4. Check-In using BEEP Card



Forms and pictures can be sent to accessrequest@mccormickplace.com. Card Pick-up location will be communicated to the Event Contractor's designated contact via phone or e-mail. Cards may be mailed to your office only with advanced notice at your expense.

LESS THAN 2 BUSINESS DAYS ADVANCE NOTICE

1. Event Contractor Manager must contact Guest Services or Shift Commander via e-mail or cell to register unregistered employee



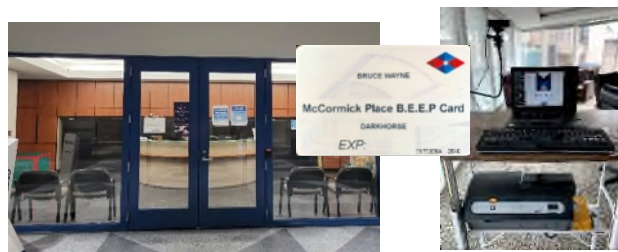
2. Employee is registered: Name, Driver's License/State ID & Vendor Name.



3. Check-In using Driver's License/State ID



4. BEEP Card Produced & Pick-Up at designated location



5. Next Day: Check-In using BEEP Card



McCORMICK PLACE B.E.E.P. – EVENT CONTRACTORS & VENDORS



The goal of the new B.E.E.P. program is to help identify vendors / contractors that belong on the complex. As such, vendors and contractors are required to wear a wristband. Wristband color is changed every day by McCormick Place Security. Several B.E.E.P. Terminals have been added across campus that will aid in reducing a) the vendor/contractor lines and b) time to check in.

B.E.E.P. cards may be issued for quick check in and use at parking lots (if access is granted).

B.E.E.P. Terminal Locations:

- West Building Entrance (Prairie Ave, south of Cermak.)
- West Vestibule – Lot A Level 4
- West – Gate 40 Entrance
- West – MLK Main Door Level 1
- Lakeside Garage Ramps (West & East sides Level 1)
- S1 Entrance (25th & Martin Luther King Drive)
- Gate 22 Entrance (Moe Drive: Security Office)
- Wintrust Arena – North Security Entrance (21st St)
- Wintrust Arena – Prairie Ave.

Note: Wristband Printers also added to designated Savor & Aramark Check In Terminals.

